



Australian Government

**Department of Transport and
Regional Services**

Application For Approval to Import a Vehicle

**It is strongly recommended that you do not
ship your vehicle
until you are issued with an Import Approval**

- Carefully read the brochure *Importing Vehicles to Australia* published by Vehicle Safety Standards of the Department of Transport and Regional Services before completing this application. Any missing documents or incomplete applications will delay the issuing of your import approval. You will need an Import Approval to take delivery of your vehicle from the Australian Port of entry.
- You should allow up to 17 days from receipt of your application and all documentation for processing and issue of an approval.
- A fee of \$50.00 must accompany this application. Cheques are to be in Australian dollars and payable to the Receiver of Public Monies.
- If this is your first Application you must provide a certified copy of your ID.

**Please fill in all information, pull out
application and send to address given in this
Application.**

A Fee of \$50.00 must accompany this application

Mode of payment

Please debit my credit card or Enclosed is

my cheque/money order for \$ _____

Credit card details

Four groups of four small boxes for credit card details.

Bankcard

Mastercard

Visa

Cardholder's Name

Expiry date

Cardholder's Signature.....

Part 1 - Application

Is this your first application? Yes No

Name of owner (to whom the approval is to be issued). Please complete ONE of the following:

Do not complete both Part A and B

A - SURNAME

Text box for Surname

First and other given names

Text box for First and other given names

Title

Form with checkboxes for Mr, Mrs, Miss, Ms and a text box for Other (specify)

Date of Birth

Date of Birth input box with slashes

ADDRESS

Large text box for address, including E-mail and Post Code fields

Telephone Number

Facsimile Number

Telephone and Facsimile Number input boxes with parentheses

B - COMPANY

OR

Text box for company name

Company representative name / title eg Mr J Smith Manager

Text box for company representative name

Company ACN / ABN No

Text box for Company ACN / ABN No

ADDRESS

Large text box for address, including E-mail and Post Code fields

Telephone Number

Facsimile Number

Telephone and Facsimile Number input boxes with parentheses

Part 2 - Agent

You may nominate a Freight Forwarding agent or other Agent to act on your behalf. Please note that if any further information is required your agent will be contacted.

Contact name

Text box for Contact name

Company

Text box for Company

Telephone number

Facsimile number

Telephone and Facsimile Number input boxes with parentheses

Part 3 - Vehicle Details

A purchase document must be provided for every vehicle

Year of manufacture

Text box for Year of manufacture

Vehicle type selection: MOTORCYCLE, CAR, TRAILER, OTHER with checkboxes

Make

Text box for Make

Model

Text box for Model

Vehicle Identification Number or Chassis Number

Text box for Vehicle Identification Number or Chassis Number

IF THERE IS MORE THAN ONE VEHICLE, ATTACH A CLEAR LIST OF ALL VEHICLES DETAILS

TOTAL NUMBER OF VEHICLES

Text box for Total Number of Vehicles

Current physical location of vehicle(s)

Text box for Current physical location of vehicle(s)

If known, the country in which the vehicle(s), when new, was / were first offered for sale.

Text box for country of first sale

Part 4 – 15 years or older

Was the vehicle manufactured 15 or more years ago?

Month of Manufacture



Yes Go to Part 13



No Go to Part 5

NOTE: if you qualify for the Personal Imports requirements you may import your vehicle under part 8.

Refer to page 5 of the brochure for documents required

Part 5 – Trailer

Is the vehicle a Trailer



Yes Go to Part 13



No Go to Part 6

Refer to page 5 of the brochure for documents required

ATM specify weight

Part 6 – Australian Compliance fitted

Does the vehicle have an Australian Compliance Plate fitted?



Yes Go to Part 13



No Go to Part 7

Refer to page 12 of the brochure for documents required

Part 7 – Letter of Compliance

Do you have a letter of Compliance?



Yes Go to Part 13



No Go to Part 8

Refer to page 7 of the brochure for documents required

Part 8 – Personal Imports (Australian citizens/permanent residents only)

Do you have evidence of not less than twelve continuous months overseas ownership and use of the vehicle?



Yes Complete the below boxes then go to part 13



No Go to Part 9

Date of your arrival in overseas country where vehicle was first registered

Date of first overseas registration of vehicle in your name

Date you stopped / intend stopping using the vehicle overseas

Date you are returning to Australia

Only one vehicle per person may be imported in any one year period. Temporary residents, companies and corporations are not eligible

Refer to page 8-12 of the brochure for documents required

Part 9 – Visiting Foreign National

Are you visiting Australia and travelling on visitors Visa?



Yes Go to Part 13



No Go to Part 10

Refer to page 12 of the brochure for documents required

Part 10 – Closed Circuit Racing/Rally

Closed Circuit Racing



Yes go to Part 13



No Go to Part 11

Rally Vehicle



Yes go to Part 13



No go to Part 11

Refer to 13-14 page of the brochure for documents required

Part 11 – Off Road Vehicles

Is your vehicle a vehicle manufactured as an off road vehicle or a special purpose vehicle?



Yes Go to Part 13



No Go to Part 12

Refer to page 14 of the brochure for documents required

Part 12 – Motorised Scooters/Motorised Pedal Cycles

Is your vehicle:

200 Watts or under



Yes Go to Part 13



No Go to Part 13

Refer to page 14-15 of the brochure for documents required

For over 200 Watts refer to page 5 to 14 of the brochure

Part 13 – Declaration – Applicant to Sign

If you have ticked no to all of the above parts then you do not qualify to import your vehicle.

I declare that the information provided is true and correct and agree to allow the information to be provided to other government agencies.

This form must be signed by the applicant. No Agents to sign.

Signature

Date

Personal information provided is covered by the Commonwealth Privacy Act of 1988. The storage, use and disclosure of any personal information collected will be subject to the Commonwealth Information Privacy Principles

WARNING

Any false or misleading information provided is an offence under Chapter 2 (except Part 2.5) of the Criminal Code. Importing a non-standard vehicle without approval is an offence and may incur a penalty or a fine up to 120 penalty points, 1 penalty point equals \$110 (as at 2/2/00) for each offence.

Note:

Have you included all necessary documentation in support of your application? Delays can be costly and inconvenient.

Remember - a vehicle must have an import approval to allow you to take delivery of it from the port of entry.

If you have chosen to ship your vehicle before receiving an import approval, should your vehicle arrive before the application is processed, an approval cannot be issued.

ADDRESS APPLICATIONS AND ENQUIRIES

The Administrator of Vehicle Standards:

Vehicle Safety Standards

GPO Box 594

CANBERRA ACT 2601

Phone: 1800 815 272 if calling within Australia or 61 26274 7444 outside Australia.

Fax: (02) 6274 6013 Email: Vimports@dotars.gov.au

Internet site:

www.dotars.gov.au/rvcs

Please provide an estimate of the time taken to complete this form*
Include:
The time actually spent reading the instructions, working on question and obtaining the information.
The time spent by all employees in collecting and proving the information.

Hrs

Mins

January 2004

* The Office of Small Business (02) 6121 7548 requires Commonwealth Government forms to collect this information from businesses with less than 20 employees